

Printing in Powerpoint



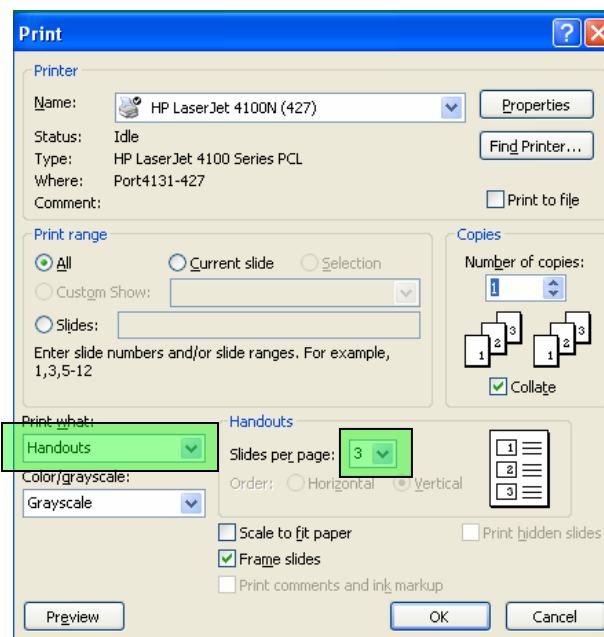
Purpose:

To assist users with printing in powerpoint

HOWTO

There is a neat feature in powerpoint which lets new users print slides in a note format. It is especially good for students and teachers.

Simply click the **file** and **print** button.



There are 2 things you need to change. Print what should say **handouts**. Slides per sheet should say **3**.

After you have made these changes, simply click ok.